

Agenda

Audit and governance committee

Date: **Tuesday 16 June 2020**

Time: **10.30 am**

Place: **Online meeting**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

Caroline Marshall

Tel: 01432 260249

Email: caroline.marshall3@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format, please call Caroline Marshall on 01432 260249 or e-mail caroline.marshall3@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Audit and governance committee

Membership

Chairperson **Councillor Nigel Shaw**
Vice-Chairperson **Councillor Christy Bolderson**

Councillor Dave Boulter
Councillor Peter Jinman
Councillor Bob Matthews
Councillor Diana Toynbee
Councillor Yolande Watson

Agenda

THE PUBLIC RIGHTS TO INFORMATION AND ATTENDANCE AT MEETINGS		Pages
1. APOLOGIES FOR ABSENCE	To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY)	To receive details any details of members nominated to attend the meeting in place of a member of the committee.	
3. DECLARATIONS OF INTEREST	To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the committee in respect of items on the agenda.	
4. MINUTES	To approve the minutes of the meeting held on 5 May 2020.	9 - 16
5. QUESTIONS FROM MEMBERS OF THE PUBLIC	<p>To receive questions from members of the public.</p> <p><i>Deadline for receipt of questions is 5.00 pm on 10 June 2020 (3 clear working days from date of meeting).</i></p> <p><i>Questions must be submitted to councillorservices@herefordshire.gov.uk. Questions sent to any other address may not be accepted.</i></p> <p><i>Accepted questions and the response to them will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at https://www.herefordshire.gov.uk/getinvolved</i></p>	
6. QUESTIONS FROM COUNCILLORS	<p>To receive any questions from councillors.</p> <p><i>Deadline for receipt of questions is 5.00 pm on 10 June 2020 (3 clear working days from date of meeting).</i></p> <p><i>Accepted questions and answers will be published as a supplement prior to the meeting.</i></p>	
7. PROGRESS REPORT ON 2019/20 INTERNAL AUDIT PLAN	To update members on the progress of internal audit work and to bring to their attention any key internal control issues arising from work recently completed. To enable the committee to monitor performance of the internal audit team against the approved plan.	17 - 44
8. EXTERNAL AUDIT PROGRESS UPDATE	To provide the committee with a progress update of the work being undertaken by the external auditor, Grant Thornton.	45 - 68

9. CORPORATE RISK REGISTER	69 - 92
To consider the status of the council's corporate risk register in order to monitor the effectiveness of risk management within the Performance, Risk and Opportunity Management framework.	
10. TRACKING OF AUDIT RECOMMENDATIONS	93 - 112
To review the progress of audit recommendations implementation.	
11. HEALTH AND WELLBEING BOARD REVIEW AND SUGGESTED AMENDMENTS TO THE CONSTITUTION	113 - 122
To consider the suggested amendments to the council's constitution proposed by the health and wellbeing board for recommendation to Council.	
12. CONFIDENTIAL REPORTING CODE (WHISTLEBLOWING)	123 - 134
To review and agree changes to the council's whistleblowing policy.	
13. RE-THINKING GOVERNANCE WORKING GROUP - PROGRESS UPDATE	135 - 142
To update the committee on the work of the re-thinking governance working group.	
14. WORK PROGRAMME UPDATE	143 - 146
To provide an update on the Committee's work programme.	